

CONFIRMATION REGISTRATION 2011 — 2012

Welcome to Confirmation at Word of Peace! We are delighted to have you join us! Confirmation is the time where students prepare for the opportunity to affirm their baptism. All Confirmation students at Word of Peace experience faith formation in small groups of 7—8 children led by a small group guide. Students also attend weekly large group learning sessions taught by Word of Peace Pastors. Confirmation students are required to complete service hours, worship notes and homework as part of our program. To register your child(ren) for the 2011—2012 Confirmation program, please read & complete these 7 steps below.

I. Complete Registration Information. Please thoroughly complete all the information below. Please print clearly.

REGISTRATION INFORMATION

Parent(s)/Legal Guardian(s) First & Last Name: _____

Street Address: _____ City: _____ Zip: _____

Home Phone: _____ Preferred Email: _____
Circle Account Type: Home Work Personal

Parent/Guardian Name: _____ Parent/Guardian Name: _____

Work Phone: _____ Work Phone: _____

Cell Phone: _____ Cell Phone: _____

1. Child's First Name: _____ Middle Name: _____ Last Name: _____

Grade as of Sept. 2011: _____ Name of School: _____ Birth Date: _____ Male or Female
(Circle)

Is your child baptized? Yes No Is this your child's first experience with religious education? Yes No
(Circle) (Circle)

Food/Drug Allergies: _____ Additional Information/Concerns: _____

2. Child's First Name: _____ Middle Name: _____ Last Name: _____

Grade as of Sept. 2011: _____ Name of School: _____ Birth Date: _____ Male or Female
(Circle)

Is your child baptized? Yes No Is this your child's first experience with religious education? Yes No
(Circle) (Circle)

Food/Drug Allergies: _____ Additional Information/Concerns: _____

2. Choose Small Group Time Choice For your convenience, Word of Peace offers two individual sessions of Confirmation on Wednesday evenings. Please indicate your 1st and 2nd choices for Small-Group time. Register quickly, as Confirmation is filled on a first-come, first-serve basis. While we never turn any family away from Confirmation, due to space constraints, we cannot always provide families with their 1st time choice.

5:30—6:10 PM or **7:20—8:00 PM**
(circle one)

Large Group Session for ALL STUDENTS is 6:15—7:15 PM

Continued...

cont. from front....

3. Education Registration Fee

\$45/Child \$115/Family Maximum

**Late Registration for returning families (after July 31)
\$60/Child No Family Maximum**

*The inability to pay fees will never prevent any child from participating in Confirmation. Please contact Carrie Fischer at 763.496.2406 with questions.

Word of Peace Confirmation programming is supported in part by education registration fees. Confirmation registration fees are \$45 per child with a \$115 maximum for families of 3 or more students (including those enrolled in Church School). The inability to pay registration fees will never prevent any child from participating in Confirmation. If you are unable to pay registration fees, please contact Carrie Fischer at 763.496.2406. All education fees are waived for Confirmation Guides, Managers, and Bouncers. Education volunteers who choose to pay their waived registration fees will receive a tax-deductible receipt for their donation. Please make checks payable to *Word of Peace Lutheran Church*. Registrations received after the July 31 deadline will be subject to a late registration fee of \$60/child with no family maximum.

4. Consider donating to Word of Peace's Bible Program

Word of Peace strives to provide the children of our congregation with their very own Bible. Children receive Bibles uniquely formatted for their age group. Please prayerfully consider sponsoring a Bible for a child at Word of Peace.

Yes! I WOULD LIKE TO DONATE _____ 6TH GRADE BIBLE(S) AT \$18.00 EA. I HAVE ENCLOSED \$ _____ FOR THIS DONATION.

5. Complete Emergency Information

I give my permission for my son/daughter to attend Confirmation. I hereby release Word of Peace Lutheran Church, its staff and sponsors from responsibility and liability for any injury that my son/daughter may sustain during this time. If I am unable to be contacted during this time I hereby authorize one of the adult leaders of Word of Peace Lutheran Church as agent for me, to consent to any x-ray examination, medical, dental, or surgical diagnosis, treatment, and hospital care advised and supervised by a physician, dentist, or surgeon (as appropriate) licensed to practice under the laws of the state where the services are rendered, either at a doctor's office or in any hospital. I expect to be contacted as soon as possible.

PARENT'S SIGNATURE: _____ DATE: _____

EMERGENCY MEDICAL INFORMATION

CLINIC: _____ CLINIC PHONE: _____

PHYSICIAN: _____ INSURANCE: _____

In case of an emergency and I am unable to be reached, please call the following person:

Person's Name: _____ Phone: _____

6. Volunteer! Each year, we need hundreds of volunteers to help make Confirmation possible! Please review the opportunities to serve listed on the next page.

7. Return Completed Registration Form to Word of Peace Lutheran Church Ed. Dept.

Please return your completed Registration form and volunteer page to the Confirmation Coordinator. You can drop your form off in person or mail it to Word of Peace Lutheran Church, c/o Confirmation Registration, PO Box 306, Rogers, MN 55374.

If you have questions or concerns regarding late registration, please contact Carrie Fischer at 763.496.2406 or cfischer@wopl.org.

RETURN REGISTRATIONS BY JULY 31, 2011

Registrations received after July 31 will be subject to a late start time & late fees.

Confirmation Volunteer Ministry Opportunities

Our ministry is dependent on the adults who give their time to serving as mentors and leaders in education. We can begin classes & small groups **ONLY** when we have adult volunteers in place. Please prayerfully consider serving our education ministry.

First and Last Name: _____ Date: _____

Address: _____
(Street) (City, State) (Zip)

Home Phone: _____ Cell Phone: _____

Home Email: _____

Work phone: _____ Work email: _____

Is it o.k. for you to receive Confirmation/education communication at work? Yes No

Please check the boxes that you would like to volunteer for..

Confirmation Small Group Guide We need at least 40 parents to love and mentor middle school kids through small group discussions and fellowship/servant events. Small Group Guides do NOT teach a lesson. The Pastors are responsible for teaching the lesson. We encourage you to partner with a friend or spouse. You and your partner can trade responsibility for leading discussions and planning fellowship/servant events. All small group guides are required to attend 2 training sessions in the fall.

I WOULD LIKE TO GUIDE A SMALL GROUP FROM 5:30—6:10 PM*

I WOULD LIKE TO GUIDE A SMALL GROUP FROM 7:20—8:00 PM*

**ALL Confirmation Guides must attend Large Group Time from 6:15—7:15 PM*

Confirmation Bouncer Caring adults who roam hallways & aisles during small group and large group time. Bouncers strongly encourage students to have positive, respectful behavior and help enforce rules.

Grade Manager Adults who would like to help on Wednesday evening with the spiritual & administrative support for the Confirmation program.

End of the Year Confirmation Party Team This team is made up of people who are willing to help plan, organize, and execute the picnic supper that takes place as part of the end of the year party in May for all confirmation youth and leaders.

At Home Helper A person who is willing to take projects home to work on and bring them back to the church when they are finished. Projects would include: phone calling, preparing mailings, collating/stapling/assembling information, creative/artsy projects.

At Church Helper A person who is willing to come to the church to work on projects. You would be able to pick and choose the days and times you're available. Projects would include: computer entry, classroom and supply room maintenance, phone calling, general office-type duties, organizational projects.

Event Helper A person who is willing to help out with Educational Events such as: Keeping the Promise events, Peace Market, Small Group evening meals, fundraisers, Easter Egg Hunt, Confirmation, etc.

One of our core values at Word of Peace is to keep children and youth safe.
We are now required to have all individuals who work with children and youth complete
the information on the reverse side of this sheet.

THANK YOU FOR YOUR HELP!



Education Volunteer Ministry Application

First and Last Name: _____ Date: _____

Address: _____
(Street) (City, State) (Zip)

Home Phone: _____ Home Email: _____ Cell Phone: _____

Have you ever been convicted of a crime or violation other than a minor traffic violation, including any sex-related or abuse-related offenses?

Yes No

(A conviction record will not necessarily be a bar to volunteering. Factors such as type of volunteer activity, age and time of the offense, seriousness and nature of the violation and rehabilitation will be taken into account.)

If yes, please explain: _____

Word of Peace Volunteer and Church Staff Sexual Harassment Policy

Word of Peace will not tolerate any act of sexual harassment by any volunteer or church staff in connection with volunteer activities or employment. Sexual harassment is a violation of an individual's rights, and Word of Peace will address every situation that may involve sexual harassment.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made—either explicitly or implicitly—a term or condition of an individual's continued volunteer activities.
- Submission to or rejection of such conduct by an individual is used as a basis for future volunteer activities affecting that individual.
- Such conduct has the purpose or effect of unreasonably interfering with an individual's volunteer activities or creating an intimidating, hostile, or offensive work environment.

Here are some examples of conduct that are likely to or do constitute sexual harassment (this list is not meant to be all inclusive):

- Use of offensive or demeaning terms that have a sexual connotation.
- Objectionable physical closeness, behavior, actions or contact.
- Unwelcome suggestions regarding, or repeated invitations to, social engagements or social events.
- Deliberate or careless creation of an atmosphere of sexual harassment or intimidation.
- Deliberate or careless jokes or remarks of a sexual nature to or in the presence of any individual who may find such jokes or remarks offensive.
- Showing or sending materials that have a sexual content or are of a sexual nature (such as cartoons, articles, pictures, etc.), either by email, interoffice mail, Internet, or otherwise, to individuals who may find such materials offensive.

All volunteers and any church staff are expected to treat others with respect at all times.

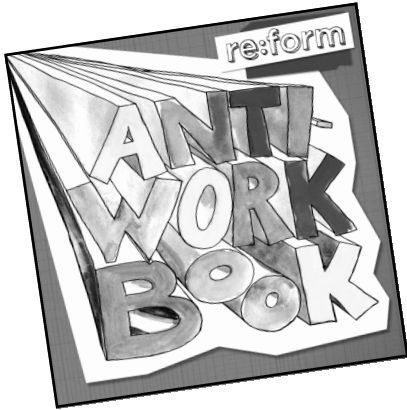
If you feel that you are being subjected to sexual harassment, you have the right to immediately demand that the offender(s) stop no matter who the offender is or what position of authority they have in the Church. You also

Authorization

Word of Peace has adopted the above Sexual Harassment Policy for volunteers. By signing below, you are indicating your agreement to abide by this policy.

Signature: _____

Date: _____



CONFIRMATION BOOK FEE \$15.00

Beginning with the 2011-2012 school year, all Confirmation students will be required to purchase a re:form Anti-Workbook for use during Confirmation. Students will need to purchase (1) workbook that will be used for the duration of their Confirmation program. ALL students, including those entering the final year of Confirmation, will need to purchase a copy for their personal use.

Name: _____

Student's Name(s):

Re:form Anti-Workbook	Qty: _____
	X \$15.00
	=
Total Payment	_____

2011-2012 Word of Peace Confirmation Service Hour Registration

All confirmation students must fill out this form and turn it in to Mary Miller or the church office by August 1st, 2011. Students turning in forms after August 1st will not be included on early fall scheduling.

As part of the Confirmation program, all students are required to give five service hours each year of Confirmation to the church. This allows them to learn more about service, ministry, and responsibility; as well as gives them the opportunity to try out several volunteer positions. It is our hope that they will continue to use their time and various talents in the ministry of our church and the world around them beyond their Confirmation years.

Service Hour Opportunities

Acolyte

Acolytes contribute to our worship experience by lighting and extinguishing the candles. They also receive the offering from the ushers and place it on the altar. Acolytes report to the sacristy to dress in a robe, and receive instructions from the worship coordinator there. An acolyte training class is offered in September. Individual training is also available by request. Acolytes are scheduled for all Sunday services (no Monday nights) during the school year, and not scheduled during the summer months. Acolytes receive one service hour credit, each time they are scheduled, and fill out and turn in a signed service hour credit slip.

Tray Holder

Tray Holders hold an empty tray to collect used Communion cups at an assigned Communion serving station. Tray Holders do not serve communion bread or wine. Tray Holders receive one service hour credit, each time they are scheduled, and fill out and turn in a signed service hour credit slip. Tray Holders are used only for regular communion (with trays and cups; not for intinction communion serving).

Communion Server

Communion Servers distribute bread or wine at an assigned Communion serving station. Communion is served on the first and third Sundays of the month and for some special services. Communion Servers receive one service hour credit, each time they are scheduled, and fill out and turn in a signed service hour credit slip.

Usher

Ushers pass out bulletins at the doors, collect offering during worship, and direct worshipers forward during communion. They also tidy up the worship space and collect used bulletins for recycling after worship. Ushers are under the direction of a head usher, who provides "on the job" instruction for all ushers. Ushers arrive thirty minutes prior to worship start and receive one service hour credit, each time they are scheduled, and fill out and turn in a signed service hour credit slip.

Greeter

Greeters stand at the doors and welcome/shake hands with worshipers as they enter the building. Greeters arrive thirty minutes prior to worship start and receive one service hour credit, each time they are scheduled, and fill out and turn in a signed service hour credit slip.

Scripture Reader

Read scripture for worship. Reading would be sent to you a few days in advance with instructions and the announcements for the week. Scripture Readers would receive one service hour credit each time they are scheduled, and fill out and turn in a signed service hour credit slip.

Information Distributor

Pass out information at the doors before or after worship. Information Distributors receive one service hour credit, each time they are scheduled, and fill out and turn in a signed service hour credit slip.

Student/Parent Information

Please provide the following information, filling out the form fully and completely. Incomplete information will delay the processing of your registration. This completed service hour registration form is to be turned in separately from your Confirmation registration form to Carrie Fischer or the church office by **August 1st, 2011**. Forms received after this date will be processed after the completion of the first schedule for Sept. - Oct. **All** Confirmation students must fill out and turn in this form each year of Confirmation, so we can know how you choose to obtain your service hours. One form per student please. Additional copies of this service hour registration form are available at the Info Desk or from Carrie Fischer, Confirmation Coordinator. If you have any questions at all, please contact Mary Miller 763-496-2408 or mmiller@wopl.org. Thank you!

Date _____

Student's First and Last Name _____

Student's Address _____

City _____ Zip _____

Student's grade for 201-2012 _____

Student is: Male or Female

Parent or Guardian's First and Last Name

Parent or Guardian's First and Last Name

Cell Phone _____

Cell Phone _____

Home Phone _____

Home Phone _____

Work Phone _____

Work Phone _____

Parent Email address _____

I prefer my child's service hour schedules (where applicable) be: Mailed or E-mailed (Both cannot be selected.)

If email, please indicate an email address you would like us to use. Schedules can be emailed to more than one email address if you wish. Those submitting an email address will also receive email reminders when they are scheduled, and email notices when various service hour opportunities become available.

Office Use Only:
CMS _____ MSP _____
Date entered _____ Date entered _____

Candle Giver

Candle Givers pass out regular or battery powered candles for our Christmas Eve worship services. Candle Givers receive one service hour credit, when they are scheduled, and fill out and turn in a signed service hour credit slip.

Nursery Helper

Assist with childcare and clean up in the Nursery under the direction and supervision of Nursery Staff and the Nursery Coordinator. Nursery Helpers are scheduled regularly for Sunday worship services and also special events. Students will receive one service hour for each hour they help in the nursery.

Special Event Help

Assist with set up, and preparation for special events. May also include being a waiter/waitress for church dinners and dances, assisting with children's activities during congregational meetings, etc. Special Event helpers will receive one service hour credit for each hour they help out for an event.

Peace Fest (In Sept.)

Assist with activities or preparation for our rally Sunday outdoor festival. Opportunities vary. Peace Fest helpers will receive one service hour credit for each hour they help out for this event. (three hours maximum.)

Peace Market (church garage sale in Aug)

Assist with various set up, preparation, sale day, and clean up tasks. Peace Market helpers receive one service hour credit for each hour they help out for an event. Servant Event hours do not count toward service hours.

Rockin' Rogers Parade (In June)

Float Preparation Assist Visual Ministry Team with building/decorating of church float. Those assisting with float preparation will receive one service hour credit for each hour they help out.

Walk in Parade with Float

Walk in parade passing out gifts/ treats/church info to parade observers. Those walking in the parade will receive one service hour credit for each hour they participate in the parade.

Vacation Bible School

Help with various Vacation Bible School activities. For confirmation students entering 7th or 8th grade only. Students will receive one service hour for each day of VBS they help. Service hour form must be completed, signed by Kristin Skare, Lisa Buck, or Rachel Smith and turned in to receive credit.

Sub List

Receive emails notifications of subs that are needed for Acolyte, Tray Holder, Communion server, Usher, Nursery Helper, Greeter, and Scripture Reader allowing you to pick and chose your own dates when subs are needed and not be regularly scheduled. This is recommended for those who play in year round back to back sports, participate in dance, etc. that often occurs during worship times.
